



FY2014 (7/1/13 – 6/30/14) Annual Work Plan FOSTER CREEK Conservation District

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Mission of the FOSTER CREEK Conservation District

- *To protect natural resources; enhance sustainable, profitable agriculture; and improve the quality of life in Douglas County by:*
 - Encouraging good land stewardship through education, incentives, and quality technical assistance.
 - Protecting individual private property rights.
 - Building strong coalitions with other groups. Including, but not limited to, government assistance as a valid conservation partner to agriculture and by providing quality, intelligent, technical assistance to cooperators and partners.

Natural Resource Priorities

- **Soil Health**
 - *State and local priority*
 - *Based on the NRCS State Priority Resource Concerns Ranking & 2012 Foster Creek Survey*
 - *Other entities engaged in addressing soil health concerns are: NRCS, Washington State University Extension, Dept of Ecology, US Fish & Wildlife Service, WA State Dept of Fish & Wildlife, Dept of Natural Resources and Washington State Conservation Commission*
- **Water Quantity and Quality**
 - *State and local priority*
 - *Based on the NRCS State Priority Resource Concerns Ranking & 2012 Foster Creek Survey*
 - *Other entities engaged in addressing Water Quantity & Quality concerns are: NRCS, Washington State University Extension, Dept of Ecology, US Fish & Wildlife Service, WA State Dept of Fish & Wildlife, Dept of Natural Resources and Washington State Conservation Commission*
- **Inadequate Habitat for Fish and Wildlife**
 - *State and local priority*
 - *Based on the NRCS State Priority Resource Concerns Ranking & 2012 Foster Creek Survey*
 - *Other entities engaged in addressing Inadequate Habitat for Fish and Wildlife concerns are: NRCS, Washington State University Extension, Dept of Ecology, US Fish & Wildlife Service, WA State Dept of Fish & Wildlife, Dept of Natural Resources and Washington State Conservation Commission*
- **On-Farm Energy Usage**
 - *State and local priority*
 - *Based on the NRCS State Priority Resource Concerns Ranking & 2012 Foster Creek Survey*
 - *Other entities engaged in addressing on-farm energy usage concerns are: NRCS, Washington State University Extension, Dept of Ecology, US Fish & Wildlife Service, WA State Dept of Fish & Wildlife, Dept of Natural Resources and Washington State Conservation Commission*

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- **Information and Education**

- *State and local priority*
- *Based on 2012 Foster Creek Survey*
- *Other entities engaged in addressing information & education concerns are: NRCS, Washington State University Extension, Dept of Ecology, US Fish & Wildlife Service, WA State Dept of Fish & Wildlife, Dept of Natural Resources and Washington State Conservation Commission*

- **District Operations**

- *State and local priority*
 - *Based on state and federal agencies reporting requirements*
 - *Other entities engaged in addressing district operations are: NRCS and Washington State Conservation Commission*
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Natural Resource Priority Program Area: Soil Health – Greater Erosion Control

Goal(s): By 2018, 10 cooperators will implement soil stabilization practices.

By 2017 create a demonstration field/workshop and disseminate information on the benefits of the application of organic matter to susceptible soils to local producers.

Natural Resource Measurable Result Fiscal Year Objective(s): *To meet state 173201A WAC*

Programmatic Measurable Result Fiscal Year Objective(s): *5 landowners will be contacted/worked with resulting in 2 plans written and implemented.*

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
<ul style="list-style-type: none"> 5 landowners contacted/worked with. Seek funding to implement soil health activities. 	July 2013 - June 2014	Jon Kristine	26 days / 208 hrs 28.89 / 231.11 hrs	\$8,353.28 \$7,420.98	
<ul style="list-style-type: none"> Conduct site visits upon request and where funding is available 	July 2013 - June 2014	Jon Kristine			
<ul style="list-style-type: none"> Seek funding for TA assistance 	July 2013 – June 2014	Jon Kristine			

District Program Area: Soil Health – Greater Erosion Control & Information/Education

Goal(s): By 2018, 10 cooperators will implement soil stabilization practices.

By 2017 create a demonstration field/workshop and disseminate information on the benefits of the application of organic matter to susceptible soils to local producers.

Programmatic Measurable Result Fiscal Year Objective(s):

65 cooperators will be target to attend public meetings and demonstration projects regarding soil health.

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
<ul style="list-style-type: none"> Conduct outreach activities using District and community resources. 	July 2013 – June 2014	Kristine			
<ul style="list-style-type: none"> Development of soil health outreach materials 	July 2013 – June 2014	Kristine			
<ul style="list-style-type: none"> Project Administration 	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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Natural Resource Priority Program Area: Soil Health – Build soil organic matter

Goal(s): By 2018, 5 cooperators will implement practices to build soil organic matter by 0.75%.

Natural Resource Measurable Result Fiscal Year Objective(s): *To meet state 173201A WAC*

Programmatic Measurable Result Fiscal Year Objective(s): *60 landowners will be contacted/worked with resulting in 3 plans written and implemented.*

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
<ul style="list-style-type: none"> Seek funding to implement soil health activities. 	July 2013 – June 2014	Jon Kristine	26 days / 208 hrs 28.89 / 231.11 hrs	\$8,353.28 \$7,420.98	
<ul style="list-style-type: none"> Conduct site visit upon request and where funding is available. 	July 2013 – June 2014	Jon Kristine			
<ul style="list-style-type: none"> Develop conservation plans upon request and where funding is available. 	July 2013 – June 2014	Jon Kristine			
<ul style="list-style-type: none"> Seek funding for TA assistance. 	July 2013 – June 2014	Jon Kristine			

District Program Area: Soil Health – Build soil organic matter & Information/Education

Goal(s): By 2018, 5 cooperators will implement practices to build soil organic matter by 0.75%.

Programmatic Measurable Result Fiscal Year Objective(s):

65 cooperators will be contacted through workshops/demonstration projects and outreach materials.

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
<ul style="list-style-type: none"> Conduct outreach activities using District and community resources. 	July 2013 – June 2014	Kristine			
<ul style="list-style-type: none"> Development of soil health outreach materials 	July 2013 – June 2014	Kristine			
<ul style="list-style-type: none"> Project Administration 	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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Natural Resource Priority Program Area: Soil Health – Support nutrient Management Efforts

Goal(s): By 2015, provide soil sample cost-share support to 5 landowners.
By 2015, conduct 3 educational outreach events on how to use soil testing and how to improve soil health that involves cover and rotational crop.

Natural Resource Measurable Result Fiscal Year Objective(s): *To meet state 173201A WAC*

Programmatic Measurable Result Fiscal Year Objective(s): *5 landowners will be contacted/worked with resulting in 2 plans written and implemented.*

Funding Source(s): *WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA*

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
<ul style="list-style-type: none">5 landowners contacted/worked with.Seek funding to implement soil health activities.	July 2013 - June 2014	Jon Kristine	26 days / 208 hrs 28.89 / 231.11 hrs	\$8,353.28 \$7,420.98	
<ul style="list-style-type: none">Conduct site visits upon request and where funding is available	July 2013 - June 2014	Jon Kristine			
<ul style="list-style-type: none">Develop conservation plans upon request and where funding is available.	July 2013 – June 2014	Jon Kristine			

District Program Area: Soil Health – Support nutrient Management Efforts & Information/Education

Goal(s): By 2015, provide soil sample cost-share support to 5 landowners.
By 2015, conduct 3 educational outreach events on how to use soil testing and how to improve soil health that involves cover and rotational crop.

Programmatic Measurable Result Fiscal Year Objective(s): *65 cooperators will be target to attend public meetings and demonstration projects regarding soil health.*

Funding Source(s): *WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA*

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
<ul style="list-style-type: none">Seek funding to implement outreach activities.Conduct outreach activities using District and community resources.	July 2013 – June 2014	Kristine			
<ul style="list-style-type: none">Development of soil health outreach materials	July 2013 – June 2014	Kristine			
<ul style="list-style-type: none">Project Administration	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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Natural Resource Priority Program Area: Soil Health - Implement a wind erosion monitoring program to reduce erosion

Goal(s): By 2015, investigate 10 locations for a wind erosion monitoring program.
By 2016, investigate 10 funding sources for a wind erosion monitoring program and plans.

Natural Resource Measurable Result Fiscal Year Objective(s): To meet state 173201A WAC

Programmatic Measurable Result Fiscal Year Objective(s): 10 landowners will be contacted/worked with resulting in 3 plans written and implemented.

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Seek funding to implement soil health activities.	July 2013 – June 2014	Jon Kristine	26 days / 208 hrs 28.89 / 231.11 hrs	\$8,353.28 \$7,420.98	
▪ Conduct site visit upon request and where funding is available.	July 2013 – June 2014	Jon Kristine			
▪ Develop conservation plans upon request and where funding is available	July 2013 – June 2014	Jon Kristine			

District Program Area: Implement a wind erosion monitoring program to reduce erosion & Information/Education

Goal(s): By 2015, investigate 10 locations for a wind erosion monitoring program.
By 2016, investigate 10 funding sources for a wind erosion monitoring program and plans.

Programmatic Measurable Result Fiscal Year Objective(s):

[i.e. education outreach program will conduct XX public meetings targeting XX landowners.]

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Conduct outreach activities using District and community resources	July 2013 – June 2014	Kristine			
▪ Project Administration	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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Natural Resource Priority Program Area: Water Quantity and Quality – Storm Water & Natural Resource Mgt.

Goal(s): By 2016, identify 3 areas in need of storm water and natural resource management monitoring and / or plans
By 2016, identify 3 funding sources for storm water and natural resource management monitoring and / or plans.
By 2014, develop a cooperative agreement with South Douglas Conservation District to establish a Storm Water Drainage and Natural Resource Management monitoring and plan in McNeil Canyon and the Beebe Bridge new development area.

Natural Resource Measurable Result Fiscal Year Objective(s): *To meet state 173201A WAC*

Programmatic Measurable Result Fiscal Year Objective(s): *10 landowners will be contacted/worked with resulting in 3 plans written and implemented.*

Funding Source(s): *WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA*

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Seek funding to implement Water Quantity & Quality activities.	July 2013 – June 2014	Jon	26 days / 208 hrs	\$8,353.28	
▪ Seek funding to implement storm water drainage & natural resource mgt monitoring or plans.	July 2013 – June 2014	Jon			
▪ Develop a cooperative agreement with South Douglas Conservation District	July 2013 – June 2014	Jon			
▪ Conduct site visit upon request and where funding is available.	July 2013 – June 2014	Jon			
▪ Develop conservation plans upon request and where funding is available	July 2013 – June 2014	Jon			

District Program Area: Water Quantity and Quality – Storm Water & Natural Resource Mgt. & Information/Education

Goal(s): By 2016, identify 3 areas in need of storm water and natural resource management monitoring and / or plans
By 2016, identify 3 funding sources for storm water and natural resource management monitoring and / or plans.
By 2014, develop a cooperative agreement with South Douglas Conservation District to establish a Storm Water Drainage and Natural Resource Management monitoring and plan in McNeil Canyon and the Beebe Bridge new development area.

Programmatic Measurable Result Fiscal Year Objective(s): *2 public meetings will be conducted targeting 30 landowners.*

Funding Source(s): *WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA*

Activities for FY2014	Target	Person	Time(Days)	Estimated	Notes
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	Dates	Responsible	Required	Funding	
▪ Conduct outreach activities using District and community resources	July 2013 – June 2014	Kristine	28.89 / 231.11 hrs	\$7,420.98	
▪ Seek funding to implement outreach activities	July 2013 – June 2014	Kristine			
▪ Project Administration	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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Natural Resource Priority Program Area: Water Quantity and Quality – Riparian Restoration

Goal(s): By 2017, 10 landowners will implement restoration practices to improve water quality.

Natural Resource Measurable Result Fiscal Year Objective(s): *To meet state 173201A WAC*

Programmatic Measurable Result Fiscal Year Objective(s): *10 landowners will be contacted/worked with resulting in 3 plans written and implemented.*

Funding Source(s): *WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA*

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Seek funding to implement Water Quantity & Quality activities.	July 2013 – June 2014	Jon Kristine	26 days / 208 hrs 28.89 / 231.11 hrs	\$8,353.28 \$7,420.98	
▪ Conduct site visit upon request and where funding is available.	July 2013 – June 2014	Jon Kristine			
▪ Develop conservation plans upon request and where funding is available	July 2013 – June 2014	Jon Kristine			

District Program Area: Water Quantity and Quality – Riparian Restoration & Information/Education

Goal(s): By 2017, 10 landowners will implement restoration practices to improve water quality.

Programmatic Measurable Result Fiscal Year Objective(s): *2 public meetings will be conducted targeting 30 landowners.*

Funding Source(s): *WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA*

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Conduct outreach activities using District and community resources	July 2013 – June 2014	Kristine			
▪ Seek funding to implement outreach activities	July 2013 – June 2014	Kristine			
▪ Project Administration	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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Natural Resource Priority Program Area: Inadequate Habitat for Fish and Wildlife - Completion and implementation of the Douglas County Multi Species General Conservation Plan (DCMSGCP) including measures to retain the current base of land in conservation cover.

Goal(s): By 2014, meetings with NRCS staff in Ephrata and WDFW will take place in order to complete the DCMSGCP, which involves 17 wildlife species and their habitats.
By 2016, 5 agricultural operations will be participating DCMSGCP.
By 2016, permanent long-term funding for the implementation of the Douglas County Multi Species GCP will be secured.
By 2016, 4 workshops will be presented to facilitate the preservation of lands in conservation cover within the planned area and to reinvigorate local producer involvement in the DCMSGCP.

Natural Resource Measurable Result Fiscal Year Objective(s): *Increase the number of acres enrolled in SAFE & CRP by 15%.*

Programmatic Measurable Result Fiscal Year Objective(s): *5 agricultural operations will be contacted/worked with resulting in 3 plans written and implemented.*

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Work with key organizations to develop and approve the DCMSGCP.	July 2013 – June 2014	Jon	26 days / 208 hrs	\$8,353.28	
▪ Seek permanent funding to implement the DCMSGCP.		Jon			
▪ Seek funding to implement Habitat for Fish & Wildlife activities.	July 2013 – June 2014	Jon			
▪ Conduct site visit upon request and where funding is available.	July 2013 – June 2014	Jon			
▪ Develop conservation plans upon request and where funding is available	July 2013 – June 2014	Jon			

District Program Area: Inadequate Habitat for Fish and Wildlife - Completion and implementation of the Douglas County General Conservation Plan (DCGCP) including measures to retain the current base of land in conservation cover & Information/Education.

Goal(s): By 2014, meetings with NRCS staff in Ephrata and WDFW will take place in order to complete the DCMSGCP, which involves 17 wildlife species and their habitats.
By 2016, 5 agricultural operations will be participating DCMSGCP.
By 2016, permanent long-term funding for the implementation of the Douglas County Multi Species GCP will be secured.

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By 2016, 4 workshops will be presented to facilitate the preservation of lands in conservation cover within the planned area and to reinvigorate local producer involvement in the DCMSGCP.

Programmatic Measurable Result Fiscal Year Objective(s): 2 workshops will be conducted targeting 30 landowners.

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Conduct outreach activities using District and community resources	July 2013 – June 2014	Jon			
▪ Seek funding to conduct outreach activities	July 2013 – June 2014	Jon			
▪ Project Administration	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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Natural Resource Priority Program Area: Inadequate Habitat for Fish and Wildlife - Implementation of Invasive Species Control Program

Goal(s): By 2014, 20 site visits will be made resulting in improvement of water quality & habitat on approximately 20 properties within Douglas County.
By 2018, 5 workshops or field demonstrations involving over 100 cooperators regarding detection and eradication of invasive species will have been made available.
By 2018, 3 different funding sources for technical assistance will be identified.
By 2014, 6 landowners in fire damaged area will be targeted for restoration efforts.
By 2016, 3 water quality and quantity sample monitoring data will take place on Douglas Creek and along with 3 annual reports.

Natural Resource Measurable Result Fiscal Year Objective(s): *Increase the number of cooperators participating in the biocontrols program by 15.*

Programmatic Measurable Result Fiscal Year Objective(s): *5 agricultural operations will be contacted/worked with resulting in 3 plans written and implemented.*

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Seek funding to implement Habitat for Fish & Wildlife activities.	July 2013 – June 2014	Kristine	28.89 / 231.11 hrs	\$7,420.98	
▪ Identify three different funding sources	July 2013 – June 2014	Kristine			
▪ Conduct site visit upon request and where funding is available.	July 2013 – June 2014	Kristine			
▪ Develop conservation plans upon request and where funding is available	July 2013 – June 2014	Kristine			
▪ Conduct water monitoring activities and develop annual report	July 2013 – June 2014	Kristine			

District Program Area: Inadequate Habitat for Fish and Wildlife - Implementation of Invasive Species Control Program & Information/Education.

Goal(s): By 2014, 20 site visits will be made resulting in improvement of water quality & habitat on approximately 20 properties within Douglas County.
By 2018, 5 workshops or field demonstrations involving over 100 cooperators regarding detection and eradication of invasive species will have been made available.

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By 2018, 3 different funding sources for technical assistance will be identified.

By 2014, 6 landowners in fire damaged area will be targeted for restoration efforts.

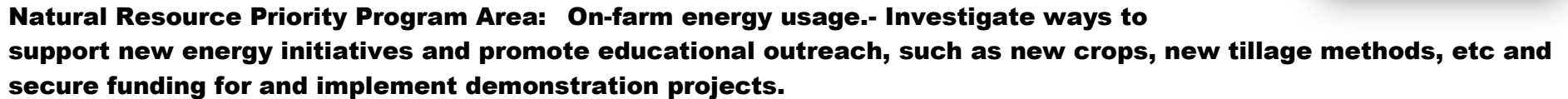
By 2016, 3 water quality and quantity sample monitoring data will take place on Douglas Creek and along with 3 annual reports.

Programmatic Measurable Result Fiscal Year Objective(s): 2 workshops will be conducted targeting 30 landowners.

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Conduct outreach activities using District and community resources	July 2013 – June 2014	Kristine			
▪ Seek funding to conduct outreach activities	July 2013 – June 2014	Kristine			
▪ Project Administration	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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Natural Resource Measurable Result Fiscal Year Objective(s): *Increase and guarantee the number of energy audits by three.*

Programmatic Measurable Result Fiscal Year Objective(s):	3 FCCD Staff will develop expertise to become TSP for energy audits
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Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

District Program Area: On-farm energy usage.- Investigate ways to support new energy initiatives and promote educational outreach, such as new crops, new tillage methods, etc and secure funding for and implement demonstration projects & Information/Education.

Goal(s): By 2016, 3 FCCD staff will have developed expertise to become a TSP for energy audits.

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By 2016, FCCD staff will work the Washington State Conservation Commission to develop program framework for on-farm energy audits and conservation measures.

By 2017, FCCD staff will develop one mobile processing unit project description and proposal that will also identify 3 funding sources.

By 2018, FCCD staff will provide support to NRCS for energy initiatives and partner on 3 education/field tours on possible energy initiatives or energy conservation practices.

By 2018, the development of one mobile processing unit development will take place.

Programmatic Measurable Result Fiscal Year Objective(s): 2 workshops will be conducted targeting 30 landowners.

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Conduct outreach activities using District and community resources	July 2013 – June 2014	Jon			
▪ Seek funding to conduct outreach activities	July 2013 – June 2014	Jon			
▪ Project Administration	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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- **District Program Area: Information and Education - Increase awareness of conservation district mission, services, and natural resource conservation.**

Goal(s):

- Quarterly newsletter will be published four times per year, reaching 900 readers throughout the county. Its mission is to educate individuals regarding natural resources while enhancing sustainable, profitable agriculture.
- By 2018, 2 more groups will participate in regional Envirothon.
- Continue to put on annual meeting with South Douglas Conservation District. The goal of the annual meeting is to attract over seventy-five local residents. Issues that will be discussed range from well water sampling, Douglas County MSHCP, biocontrol releases, watershed issues, along with Farm Bill Updates from NRCS and FSA.
- Continue to develop a North Central Washington Fair Display. The goal of the fair display is to communicate to approximately 1,500 local stakeholders and elected officials the importance of on-the-ground conservation and how a collaborative effort is important to achieve the goals established by the district.
- By 2015, redesign the FCCD website to be more user friendly and update on an on-going basis.
- By 2018, sponsor 3 field trials and 2 demonstration projects relating to FCCD natural resource priorities.
- Continued to sponsor Wheat Week

Programmatic Measurable Result Fiscal Year Objective(s):

- Newsletter will target 900 individuals four times per year.
- 1 additional group will join Envirothon.
- 55 cooperators will attend joint annual meeting with South Douglas.
- North Central Washington Fair Display with emphasis on district programs will reach over 1,500 individuals.
- One field trial and one demonstration project will reach 30 cooperators.
- Wheat Week education classes will reach 300 students grades 3-8.
- Redesign of the Foster Creek Conservation District website will begin. When finished the goal will be to reach 2,500 more cooperators.

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Seek funding to implement outreach activities	July 2013 – June 2014	Jon Kristine	26 days / 208 hrs 28.89 / 231.11 hrs	\$8,353.28 \$7,420.98	
▪ Conduct outreach activities using District and community resources to promote regional Envirothon.	July 2013 – June 2014	Kristine			

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▪ Work with key personnel to develop quest speakers at annual meeting.	July 2013 – June 2014	Jon			
▪ Negotiate Interlocal Agreement with Franklin Conservation District to continue Wheat Week in Douglas County	July 2013 – June 2014	Jon			
▪ FCCD Staff will work with key organizations to sponsor outreach activities relating to natural resource issues in Northern Douglas County.	July 2013 – June 2014	Jon			
▪ Project Administration	July 2013 – June 2014	Kay	13 days / 104 hrs	\$3,954.08	

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District Program Area: District Operations

Goal(s):

- Maintain and implement clear and actionable long range plan
- Develop and implement a strategically diversified funding plan
- Maintain the necessary facilities and equipment to effectively deliver the District programs
- Develop and Maintain loyal, well-trained, and engaged board and staff
- Know FCCD cooperators and natural needs better

Programmatic Measurable Result Fiscal Year Objective(s):

- 75% of grant applications are funded to implement the District long range plan.
- 1/3 of funding will come from federal grants, 1/3 of funding will come from state, and 1/3 of funding will come from private/local.
- Identify affordable office space for the District the preserves the NRCS/District partnership
- Secure vehicles and equipment that best meets current program needs and reflects conservation values.
- Have 2 engaged Associate Supervisors that attend 50% of District Board meetings.
- Development of training program for FCCD staff and supervisors.
- Foster Creek Conservation District will identify a key source of natural resource information and assistance.

Funding Source(s): WSCC, NRCS – CIG, NRCS – TO, BLM, BPA, Dept of Ecology, EPA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
▪ Develop grant source database for grants identified that match District goals and activities.	July 2013 – June 2014	Jon Kay	26 days / 208 hrs 28.89 / 231.11 hrs	\$8,353.28 \$7,420.98	
▪ Work within funding sources to develop new projects that implement conservation priority practices	July 2013 – June 2014	Jon Kristine			
▪ Cultivate new and existing partnerships to identify and implement joint priority projects	July 2013 – June 2014	Jon Kristine			
▪ Seek grant funding for the highest priority projects with priority given to those projects that implement the greatest number of District and partner priorities possible.	July 2013 – June 2014	Jon Kristine			
▪ Develop grant source database for grants identified that match District goals and activities.	July 2013 – June 2014	Jon Kay			
▪ Work within funding sources to develop new projects that implement conservation priority practices	July 2013 – June 2014	Jon Kristine			

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▪ Cultivate new and existing partnerships to identify and implement joint priority projects	July 2013 – June 2014	Jon Kristine			
▪ By 2014, develop grant application policies and procedures	July 2013 – June 2014	Staff			
▪ Conduct quarterly grant strategy staff meetings	July 2013 – June 2014	Staff			
▪ All fund sources are fully spent and completed on time	July 2013 – June 2014	Staff			
▪ Research options and opportunities for viable office space for District operations	July 2013 – June 2014	Jon Kay			
▪ Evaluate costs and benefits of building ownership and opportunities	July 2013 – June 2014	Jon Kay			
▪ Collect equipment and vehicle fund policies from other conservation district and partner agencies where available.	July 2013 – June 2014	Jon Kay			
▪ Board and staff work together to formulate policies based upon current and identified best practices..	July 2013 – June 2014	Jon Kay			
▪ Evaluate vehicle and equipment needs and develop a replacement plan and identify funding needs to fully implement the plan.	July 2013 – June 2014	Jon Kay			
▪ District Board and staff work with key cooperators to development recruitment plan for new board members.	July 2013 – June 2014	Jon			
▪ Seek and provide key training and networking opportunities for board members.	July 2013 – June 2014	Jon Kay			
▪ Evaluate training needs based upon current capabilities of staff compared to technical proficiencies needed to implement District priorities	July 2013 – June 2014	Jon			
▪ Staff work collaboratively to develop individual and total staff training plans that position district staff to provide priority conservation assistance	July 2013 – June 2014	Staff			
▪ Staff actively participate in long range and annual planning activities	July 2013 – June 2014	Staff			
▪ Seek and provide key training and networking opportunities for staff members	July 2013 – June 2014	Staff			
▪ Seek funding to implement district operations activities	July 2013 – June 2014	Jon Kay			
▪ Evaluate ways to minimize data entry time and maximize output for the benefit of the District and public	July 2013 – June 2014	Jon Kay			

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<ul style="list-style-type: none"> Identify key cooperators 	July 2013 – June 2014	Jon Kay Kristine			
<ul style="list-style-type: none"> Identify meeting structure and committee purpose to ensure effective utilization and program impact 	July 2013 – June 2014	Jon			
<ul style="list-style-type: none"> Identify data gaps 	July 2013 – June 2014	Jon Kay			
<ul style="list-style-type: none"> Begin collecting information and enter data into GIS database 	July 2013 – June 2014	Jon Kristine			
<ul style="list-style-type: none"> Have the FY 2013 Annual Report of Accomplishments completed by September 1st, 2013. The FY 2014 Annual Plan will be completed by April 1st 2013. Annual Foster Creek Conservation District Board of Supervisors Planning Retreat will take place by March 15th 2013. Supervisors' elections will be completed by March 1, 2013. Supervisors' appointment will be completed by March 1, 2013. A Completed Annual Financial Report will be presented to the board of supervisors by May 10th and sent to the state Auditor and Conservation Commission by May 15th, 2013. An internal audit/schedule 22 will take place by May 1st, 2014 with the results presented to the board of supervisors by May 10th, 2014. A copy of the internal audit will be sent to the Commission and State Auditor's Office by May 15th 2014. Basic Funding application will be completed and presented to the board of supervisors by May 2014 board meeting and sent to the Commission by May 15th, 2014. Annual calculation of WACD dues will be completed and presented to the board of supervisors by the May 2014 board meeting. Monthly board meetings will take place on the second Wednesday of each month except for July & August or as changed by the board of supervisors at a public meeting. Monthly financial report will be completed and presented before the board at each board meeting. By the 20th of each month, grant reimbursements will be completed for the previous month expenses. Completed proper quarterly reports as determined by each grant on a quarterly basis. Completed proper monthly reports as determine by each grant on a monthly basis. Each Foster Creek Conservation District employee will attend training sessions pertaining to their job focus area. Each Foster Creek Conservation District supervisor and/or 	July 2013 – June 2014	Kay	130days / 1040 hrs	\$39,540.80	

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associate will have the opportunity to attending WADE and WACD training sessions in December 2013.and June 2014 ■ ■ Prepare resolutions for Area and State WACD meetings by 9/30/13. ■ Complete Washington State Conservation Commission Grant Application by March 31st2014. ■ All personnel reviews will be completed by December 31st, 2013.					
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FY2014 Annual Budget FOSTER CREEK Conservation District

		Soil Health Greater Erosion Control	Soil Health - Build Organic Matter	Soil Health - Support Nutrient Mgt Efforts	Soil Health - Wind Erosion	Water Quantity & Quality - Storm Water & Natural Resource Mgt.	Water Quantity & Quality - Riparian Restoration	Inadequate Habitat for Fish & Wildlife - Completion of DCGCP	Inadequate Habitat for Fish & Wildlife - Implement ation of Invasive Species Control Program	On-Farm Energy Usage	Information / Education	District Operations
Salaries/Benefits (Staff of 3)	Budgeted											
	229,403.22	19,728.34	19,728.34	19,728.34	19,728.34	19,728.34	19,728.34	12,307.36	11,375.06	12,307.36	19,728.34	55,315.06
Travel	15,000.00	1,363.60	1,363.64	1,363.64	1,363.64	1,363.64	1,363.64	1,363.64	1,363.64	1,363.64	1,363.64	1,363.64
Outreach	7,500.00										7,500.00	
Equipment	9,000.00	818.20	818.18	818.18	818.18	818.18	818.18	818.18	818.18	818.18	818.18	818.18
Rent/Utilities	20,000.00	1,818.20	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18
Office Supplies	20,000.00	1,818.20	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18	1,818.18
Goods/Services	7,000.00	636.40	636.36	636.36	636.36	636.36	636.36	636.36	636.36	636.36	636.36	636.36
Training	7,000.00											7,000.00
Total Budgeted	314,903.22	65,639.62	65,639.56	65,639.56	65,639.56	65,639.56	65,639.56	43,376.62	40,579.72	43,376.62	73,139.56	179,399.72

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